TUITION and CHARGES for KCTCS COLLEGES	
(See the 'Notes' sheet for a more detailed description of each item)	
	All Students
In-State per Student Credit Hour (SCH)	$147
Out-of-State Reciprocity Agreement Rate equal to In-State (SCH) Rate	$147
Out-of-State Contiguous Counties (SCH) Rate	$294
Out-of-State Students Enrolled in KCTCS On-Line Courses	$147
Out-of-State Non-Reciprocity/Non-Contiguous Counties Rate (SCH)	$515
Direct to Degree Monthly Tuition Rate (includes e-resources and Mandatory Student Fee)	$1,800 per term (4 months)
	All Students
Mandatory Student Fee	$8 per Credit Hour
	All Students
Included in Standard Cost	
Adult Basic Learning Examination (ABLE) [1]	$0
Certificate Charge	$0
College Level Examination Program (CLEP) Test [1]	$0
Compass Test [1]	$0
Comprehensive Test of Basic Skills (CTBS) Test [1]	$0
Diploma Charge	$0
Graduation Charge	$0
ID Badge (Initial Issue)	$0
Lab Charge	$0
Library/Media Access Charge	$0
Locker Charge	$0
Music Charge	$0
Nelson Denny Reading Test [1]	$0
Parking Charge	$0
Proficiency Examination for Credit [1]	$0
Technology Charge	$0
Test of Adult Basic Education (TABE) [1]	$0
Transcript (1st copy)	$0
WorkKeys Test (For students admitted to a program.) 1	$0

[1]If used for placement at the time of entrance/registration -- defined as from first day of class through the last day to enter an organized class for that session. Credit awarded via the test credit process and will not appear on the grade report.

Annually the KCTCS Office of Budget and Financial Planning will publish the list of allowable charges and rates that apply to all KCTCS colleges. The KCTCS Office of Budget and Financial Planning reserves the right to correct any errors, inaccuracies, or omissions, and to change or update this information at any time.

Charges Per Term if Applicable	
Health Charge [2]	NA
Security Charge - Bluegrass	$40
Security Charge - Gateway	$40
Security Charge - Jefferson	$40
[2] Southeast Kentucky Community and Technical College	
Transcripts	
Transcript (Additional Copies)	$5 Per Occurrence
Transcript (On Demand)	$7 Per Occurrence
Transcript (Faxed)	$10 Per Occurrence

TUITION and CHARGES for KCTCS COLLEGES	
(See the 'Notes' sheet for a more detailed description of each item)	
	All Students

KY Nurse Aide and Medication Aide Charges (See section 7.9 of Business Procedures)	
Facility Sponsored Students	$200 Course Fee
Health Science Students	$15 to $75
KCTCS Non-Facility Sponsored Students	Regular Tuition Rate per Credit Hour
Medication Aide Testing	$40
Medication Aide Training	Cost Recovery
Nurse Aide Methods of Instruction Training	$175
Nurse Aide Testing -- Performance	$60
Nurse Aide Testing -- Written	$15
Nurse Aide Testing -- Written & Performance	$75
Set-up Charge for On-Site Testing	$75
Loss, Damage, & Fines	
Damage Charge - for repair, rebinding, or replacement as appropriate	Cost Recovery
Library Book Late Charge	$0.10 Per Day, $10 Maximum Fine
Library Video Late Charge	$1 Per Day
Lost Books/Video/Equipment/Devices/Etc. Charge	Replacement Cost
Lost Library Card	$3 Per Occurrence
Parking Violation - Parking Permit Replacement	$10 Per Occurrence
Reserved Item, Loan in Days	$1.00 Per Day, $10 Maximum Fine
Reserved Item, Loan in Hours	$0.25 Per Hour, $10 Maximum Fine
Smoking Ban Violation	$5
General Services	
ABLE [3]	$10 Per Occurrence
ACT/SAT Course Charge	Cost Recovery
ACT/SAT Test Charge [3]	Cost Recovery
Application Charge, Student (International)	$25
Application Charge, Student (US Citizen)	0
Childcare Services	Cost Recovery
College Level Examination Program (CLEP) Test Charge [3]	Cost Recovery
Compass (Not part of Entrance/Placement) [3]	$20 Per Occurrence
Consortium/transfer agreements where KCTCS students attend courses offered by other institutions but billed by KCTCS.	Cost Recovery
Copier Services	Cost Recovery
Customized Course and/or Testing Charge (see notes page)	Cost Recovery
Customized Clinical or Lab Charge (for out of area clinical/lab sites - see notes page)	Cost Recovery
Diploma/Credential Replacement	$20 Per Occurrence
Dual credit Charge for students who receive a 100% tuition scholarship (waiver)	$50 per semester
NOCTI Exams and other graduation exams	Cost Recovery

TUITION and CHARGES for KCTCS COLLEGES

(See the 'Notes' sheet for a more detailed description of each item)

	All Students
General Services (Continued)	
High School Student Textbook Rental	3 year cost recovery of book price
ID Badge Replacement	$10 Per Replacement
ID Badge Specialty Badge (for clinicals etc)	Cost Recovery
Identity Verification for On-line Courses	$0
International Travel Insurance (students studying abroad)	Cost Recovery
KCTCS Payment Plan Service Charge	$25 per term
Kentucky Educational Television (KET) Charge	$22 Per Course
Late Payment / Late Registration / Reinstatement Charge (see notes page)	$75 Per Occurrence
Liability Insurance (Health and Personal services students)	$11 per Term
Live Work Shop Charge	$25 Per Project
National League of Nursing (NLN) Comprehensive Test for Graduation [3]	$30-$35 based on NLN membership
National League of Nursing (NLN) Pre-admission Exam for RN Program [3]	Cost Recovery
Pass-through charges (see notes page)	Cost Recovery
Personal Safety Equipment (Safety glasses, radiation badges, etc.)	Make available through bookstore OR If bookstore cannot carry, the college can make them available at cost + 15%
Portfolio Review for Assessment of College Credit	$75 Per Course
Proctored Tests: KCTCS classes (see notes page)	Tuition Sharing
Proctored Tests: KYVU and other proctored test for non-KCTCS classes (during regular scheduled hours of operation for the testing center)[6]	$25 Per Test
Required Licensure/Certification/Verification for a field of work. (see notes page)	Cost Recovery
Returned Check Charge	$50 Per Occurrence or fee amount as assessed by external collection agency
SGA Voluntary Activity Charge	Cost Recovery
Special Examination for Credit -- Practical Exam [5]	$40 Per Occurrence
Special Examination for Credit -- Written Exam [5]	$20 Per Occurrence
Stop Payment - Voided Check Charge	$17 Per Occurrence
Sylvan [5]	Cost Recovery
Testing - Retakes of any test	Cost Recovery
Tickets (Entertainment)	Face Value
West Virginia Online consortium charge	$12 per SCH
WorkKeys (Persons not admitted to a program.) [3]	Cost Recovery

[3] Testing Services such as, but not limited to, ACT, SAT, CLEP, GED, etc. must be coordinated through the college's business office to ensure presenters have appropriate authorization, college access and security, liability insurance, cash handling procedure training.

[4] Medical Education Development Services (MEDS), Health Education System Incorporated (HESI), and School of Nursing Learning System (SNLS), etc. used as study guides/aides are to be purchased through the local college bookstore and administered by the department.

[5] Course credit awarded via the test credit process, e.g., no grade will appear on the grade report.

[6] KCTCS students are not charged for proctored exams if it is a KCTCS course. The KCTCS college providing the proctoring service should have an agreement with the offering college (who has the tuition revenue) to share in the tuition revenue. The revenue should be transferred via journal entry.

TUITION and CHARGES for KCTCS COLLEGES	
(See the 'Notes' sheet for a more detailed description of each item)	
	All Students

Fire Commission and KBEMS Charges	
Legislated Fines/Fees/Charges	As prescribed
Firefighter Candidate Physical Ability Test (CPAT)	$125
Administrative Charges	
Duplicate Cards	$25
KBEMS KAR Late Charges	$50
Ambulance Charges	
Additions/Replacements	$100/$150
Air Ambulance Additions/Replacement Units at Providers Base Station	$250
Air Ambulance Reinspection Due to Deficiency	$500
Air Ambulance Service Annual License Fee	$1,000
Air Ambulance Service Prelicense Fee	$5,000
Air Ambulance Transfer License	$2,500
ALS Providers License	$250
Deficiency Charge	$100
Initial License Charge	$2,500
Renewal License Charge (up to 5 vehicles)	$500 ($30 ea additional vehicle)
Transfer Charge	$1,500
Advanced EMT Charges	
Advanced EMT Application Charge	$10
Advanced EMT Initial Certification	$50
Advanced EMT Reciprocity/Temporary	$125
Advanced EMT Recertification	$40
Advanced EMT Reinstatement Charge	$150
EMT Charges	
EMT Application Charge	$10
EMT Initial Certification	$30
EMT Recertification	$25
EMT Reinstatement Charge	$150
First Responders	
Application Charge	$10
Recertification	$15
Initial Certification	$15
Reciprocity/Temporary	$125
Reinstatement Charge	$150
Paramedic Charges	
Application Charge	$10
Initial Licensure	$65
Relicensure	$50
Reinstatement Charge	$150

TUITION and CHARGES for KCTCS COLLEGES	
(See the 'Notes' sheet for a more detailed description of each item)	
	All Students
Fire Commission and KBEMS Charges (continued)	
Training	
EMS TEI Initial Application Fee (number of years set by statute)	$100 per year
EMS TEI Re-licensing Fee (number of years set by statute)	$100 per year
First Responder Course Charge	$50
EMT Course Charge	$75
Advanced EMT Course Charge	$150
Paramedic Course Charge	$200
Instructor Application Charges	$10
Instructor Initial Certification (per level)	$85
Instructor Recertification, Level I or II	$70
Instructor Recertification, Level III	$90
Instructor Recertification, Level II and III	$135
Skills Evaluation Fee	$50

Notes for Tuition and Charges & Items Included in Standard Cost

The KCTCS Office of Budget and Financial Planning reserves the right to correct any errors, inaccuracies, or omissions, and to change or update this information at any time.

All charges listed in "Items Included in Standard Cost", but not limited to the list, are considered included in the single rate of cost of attendance listed in Tuition and Fees. There is no additional charge for these items beyond what is listed at the KCTCS BOR approved tuition & charge rate provided the item is the initial items, or required number of items, required for attendance classes at the selected college. For example: If a student is required to have a new ID each year, the initial issue of the ID each year must be provided at no charge. If a student loses her ID, a charge may be assessed for a replacement. Changes to charges for services to students are to be requested prior to implementation via the KCTCS Office of Budget & Financial Planning,

General Services	Notes
Childcare Services	Market rate.
Customized Course Charge	Justification for a customized course charge may include customization of content, place, or delivery. The service charge will vary with the market for courses that are customized to specific needs. These courses may include but are not limited to courses for the North American Racing Academy (NARA), Microsoft Certified, and Customized Industry Training. Extraordinary cost in delivery of courses may also be considered for customized course charges.
Customized Clinical or Lab Charge (For out of area clinical/lab sites)	Justification for a customized Clinical/Lab charge shall be that the clinical or lab location that is out of the normal service range of the college and requires a student/instructor ratio less than the normal ratio for that clinical or lab. The course charge shall recover up to the additional cost for the customized course. Example: A Learn on Demand nursing program is offered to students throughout the state but its only regularly arranged clinical sites are within the normal service range of the college. If the student elects to complete the clinical potion of the training in his/her location, the delivering college may make arrangements to offer a clinical site close to that student. The additional cost may be charged to the student for the customized lab. The student shall be given the option of completing the clinicals at one of the delivering college's standard clinical sites with no additional charge.
KET Charge	Pass-through charge assessed by KET to each college for KET courses.
Late Charge	A charge for late payments made via the college implemented payment plan, for late registration, and/or for re-instatement after cancellation for nonpayment of tuition and fees.
Liability Insurance	$11 per term, required for health related programs, Human Services and Early Childhood Development programs.
Pass-through charges	Each pass-through charge must be approved in advance by the KCTCS VP for Finance. Supporting documentation should be submitted with the request. This charge is for third party contracts, not for services provided directly by the college. The college may charge the student the direct cost plus a 10% administration charge. Examples:

Notes for Tuition and Charges & Items Included in Standard Cost

Proctored Tests: KCTCS classes	If a student takes a proctored test required by a KCTCS course at a KCTCS Assessment center, and if the test is taken during the normal operating hours (as posted) for that Assessment Center, the student may not be charged for that test. However, the Assessment Center may charge the Academic department requiring the proctored test through a journal process.
Returned Check/Stop Payment Charge	Handling charge for checks returned to the college for insufficient funds.
Stop Payment/Voided Check Charge	Handling charge for stopping payment on a check or canceling and reissuing a check at student's request.
Tickets (Entertainment)	Face value of the event; including college theatrical productions, concerts, etc.

Testing Services

ACT and/or SAT Test Charge	Service charge for ACT/SAT test. The charge is at the standard rate published by
ACT/SAT Course Charge	Service charge for ACT/SAT test preparation courses.
Course Proficiency Examinations	If credit posted to term grade report, then tuition must be assessed. If posted to transcript only, then tuition is not to be assessed, e.g. treated like transfer credit using the test credit process.
3.Testing - Compass (Retakes - per)	All tests, regardless of type, **if not included as part of placement**, are per test occurrence.
Required Licensure/Certification/ Verification for the field of work	Charges for licensure/certification exams, background checks, and etc., related to gaining qualifications to practice and/or perform a type of work. The charge is per occurrence. Examples include: Background Checks, Medical Education Development Services (MEDS), Health Education System Incorporated (HESI), and School of Nursing Learning System (SNLS), etc. Items used as study guides/aides are to be purchased through the local college bookstore and administered by the department.
WorkKeys	Market rate.

Transcripts

Transcript (Additional)	One transcript free with graduation. Thereafter, charges for additional transcript
Transcript (On Demand)	copies are per occurrence. Faxed and on demand transcripts are per occurrence.
Transcript (Faxed)	

Miscellaneous

Miscellaneous Charges	Any miscellaneous student charges not listed on the attached schedule require prior approval of the KCTCS Office of Budget and Financial Planning.