



TRANSFER PATHWAY GUIDE

Associate in Arts to Bachelor of Business Administration Healthcare Management

Overview

Completion of the following curriculum will satisfy the requirements for the Associate in Arts at the Kentucky Community and Technical College System and lead to the Bachelor of Business Administration in Management at the University of Pikeville (UPIKE).

Admission Requirements

Students completing an associate degree with a cumulative GPA of 2.0 or higher will be admitted into UPIKE.

Degree Requirements for UPIKE

To earn a bachelor's degree at UPIKE, students must complete a minimum of 120 credit hours, with a minimum of 39 credit hours in courses numbered 300 and above while maintaining a GPA of 2.0 or higher depending on individual program requirements. In addition, at least 50% of the credit hours required in the major, minor, or area of concentration and a total of 25% of the credit hours toward a degree must be earned at UPIKE. Students must successfully complete the 36 credit hours of the General Education Curriculum and all institutional and departmental assessment requirements. Students must receive a grade of "C" or better in all major, minor, related studies, or area of concentration courses.

General Transfer Information

Students must apply through the Office of Admissions at UPIKE and:

1. Complete and return the application for admission.
2. Submit official copies of transcripts from KCTCS and any other post-secondary institutions attended.
3. Submit any other information and documentation that may be required by the UPIKE Office of Admissions.

Degree Requirements for KCTCS

1) Completion of minimum 60 credit hours, 2) minimum cumulative GPA 2.0, 3) minimum of 15 credit hours earned at the institution awarding the degree, 4) cultural studies course, 5) demonstration of digital literacy, and 6) college success requirement.

**KCTCS AA TO UPIKE BACHELOR OF BUSINESS ADMINISTRATION
HEALTHCARE MANAGEMENT CHECKLIST**

Kentucky Community and Technical College System

Category 1: KCTCS General Education Core Requirements (34 hours)

| KCTCS Course | Course or Category | Credits | UPIKE Course | Completed |
|-----------------------|---|----------------|---|------------------|
| ENG 101 | Writing I (WC) | 3 | ENG 111 - elective | |
| ENG 102 | Writing II (WC) | 3 | ENG 112 – Written Communication | |
| COM 181 | Basic Public Speaking (OC) | 3 | COM 225 – Oral Communication | |
| TBS XXX | Heritage (AH) | 3 | TBD XXX | |
| TBS XXX | Humanities (AH) | 3 | TBD XXX | |
| ECO 201 | Principles of Microeconomics (SB) | 3 | ECN 202 | |
| ECO 202 | Principles of Macroeconomics (SB) | 3 | ECN 201 – Cultural & Global Place | |
| TBS XXX | Social & Behavioral Science (SB) | 3 | TBD XXX | |
| MAT 150 or MAT 151 | College Algebra or Intro to Statistics (QR) | 3 | Mathematics | |
| STA 220 or STA 251 | Statistics or Applied Statistics (QR) | 3 | MTH 200 or SSC 285 | |
| TBS XXX | Natural Science with Lab (NS) | 4 | TBD XXX | |
| | Subtotal General Education Core Courses | 34 | | |

TBS XXX means to be selected by KCTCS student.

TBD XXX means to be determined by UPIKE based on course selected.

One of these courses must be selected from the KCTCS identified Cultural Studies course list, indicate by placing (CS) next to the course name.

Category 2: KCTCS (AA) Requirements (8 hours)

| KCTCS Course | Course or Category | Credits | UPIKE Course | Completed |
|---------------------|---|----------------|---------------------|------------------|
| TBS XXX | Foreign Language Level 1 (FL) | 4 | TBD XXX | |
| TBS XXX | Foreign Language Level 2 (FL) | 4 | TBD XXX | |
| | Subtotal AA/AS Requirement Courses | 8 | | |

Students must choose either two semesters of foreign language (to satisfy BA requirements) or two additional lab sciences courses (to satisfy BS requirements) at UPIKE. The pathway recommends the language option to fit into AA requirement at KCTCS, but students do have an alternative if they choose.

Category 3: KCTCS Electives (18-21 hours)

| KCTCS Course | Course or Category | Credits | UPIKE Course | Completed |
|-------------------------------------|--|--------------|------------------------------------|-----------|
| CIT 105 or DLC 101 or OST 105 | Intro to Computers or Digital Literacy or Intro to Information Systems (Digital Literacy) | 0-3 | BUS 216 – Personal Place | |
| FYE 100 or 105 | Strategies for College Success or Orientation to College (First-Year Experience) | 1-3 | FS 102 | |
| ACC 201 | Financial Accounting | 3 | BUS 231 | |
| ACC 202 | Managerial Accounting | 3 | BUS 232 | |
| BAS 283 | Principles of Management | 3 | BUS 325 | |
| BAS 267 | Intro to Business Law | 3 | BUS 323 | |
| BAS 274 | Human Resource Management | 3 | BUS 476 | |
| TBS XXX | Electives (as needed to meet degree requirements) | 0-2 | TBD XXX | |
| | Subtotal Elective Courses | 18-21 | | |
| | Minimum Total Associate Degree Credit Hours | 60 | | |

UNIVERSITY OF PIKEVILLE

The completion of an AA or AS at KCTCS fulfills UPIKE's Gen Ed Requirements with three exceptions:

1. The equivalent of COM 225 at UPIKE (**May be completed in Category 1**)
2. The equivalent of a Systematic Study of the Bible course at UPIKE
3. The equivalent of an Engaging Our World course at UPIKE

In addition to completing the requirements of the AA degree, students can complete additional courses from the following categories in order to satisfy the general education requirements at UPIKE. If a student completes the AA degree and transfers to UPIKE without completing these courses, they will need to be taken at UPIKE.

Category 4: Additional UPIKE Requirements for Core General Education Certification

| KCTCS Course | Course or Category | Credits | UPIKE Course | Completed |
|---------------------------|---|----------|--------------------------------------|-----------|
| REL 120 or REL 121 | Intro to Old Testament or Intro to New Testament | 3 | Systematic Study of the Bible | |
| Must be taken at UPIKE | | 3 | Engaging Our World | |
| | Subtotal General Education Credit Hours | 6 | | |

Category 5: Major Requirements for BBA in Healthcare Management

| UPIKE Course | Course | Credits | KCTCS Course | Taken at KCTCS |
|---|--|-----------|-------------------------------------|----------------|
| BUS 321 | Legal Issues in Healthcare | 3 | | |
| BUS 216 | Digital Citizenship | 3 | CIT 105 or DLC 101 or OST 105 | X |
| BUS 231 | Principles of Accounting I | 3 | ACT 101 | X |
| BUS 232 | Principles of Accounting II | 3 | ACT 102 | X |
| ECN 201 | Principles of Economics I | 3 | ECO 202 | X |
| ECN 202 | Principles of Economics II | 3 | ECO 201 | X |
| BUS 325 | Principles of Management | 3 | BAS 283 | X |
| BUS 327 | Business Communication | 3 | | |
| BUS 328 | Principles of Marketing | 3 | | |
| BUS 380 | Managerial Finance | 3 | | |
| MTH 200 or SSC 285 | Elementary Probability and Statistics or Statistics for Social Sciences | 3 3 | STA 220 or STA 251 | X |
| BUS 455 | Operations Management | 3 | | |
| BUS 275 | Foundations of Healthcare Management | 3 | | |
| BUS 371 | Ethical Issues in Healthcare Management | 3 | | |
| BUS 381 | Healthcare Reimbursement Systems | 3 | | |
| BUS 426 | Human Resource Management | 3 | BAS 274 | x |
| BUS 461 | Healthcare Policy | 3 | | |
| BUS XXX | 300 – 400 Approved business electives | 3 | | |
| BUS 470 | Business Policy and Strategy | 3 | | |
| BUS 496 | Internship Healthcare Management | 3 | | |
| Subtotal Major Credit Hours at UPIKE | | 36 | | |
| Subtotal Major Credit Hours KCTCS | | 24 | | |
| Total Major Credit Hours | | 60 | | |

Category 6: Additional Requirements at UPIKE

| UPIKE Course | Course | Credits | KCTCS Course | Taken at KCTCS |
|--|-----------------------|------------|--------------|----------------|
| *SPN 111 | Elementary Spanish I | 3 | SPA 101 | X |
| *SPN 112 | Elementary Spanish II | 3 | SPA 102 | X |
| **Additional Lab Science | | 4 | | |
| Minimum Total Baccalaureate Degree Credit Hours | | 120 | | |

*Required if student chooses BA option at UPIKE.

**Required if student chooses BS option at UPIKE.

Updated: June 3, 2021